
	कार्यालय, रक्षा लेखा नियंत्रक उदयान विहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email-cdaguwomcell.dad@hub.nic.in	
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No. O&M/Trg/140/RTC/XXI

Dated: 02/05/2022

To

The Sr. Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700091

**Subject: Online Training Course on “Official Language” for AAOs - Clks
on 04/05/2022 by RTC (ER) Kolkata.**

Reference: Your letter NO. RTC/33/Nomination/May/2022-23 dated 12/04/2022.

With reference to the above, it is intimated that the following Officials posted under CDA Guwahati Organization have been nominated by the Competent Authority to participate in the subject training programme which is to be conducted **online** by RTC (ER) Kolkata on **04/05/2022** utilizing “CISCO WEBEX”.

Sl No.	Name, Dsgn & A/c no.	Mobile No.	Office/Email Id
A	B	C	D
1.	Neli Mashihrii Kayina Aud/ 8355887	7628091606	<u>O&M Cell, MO CDA Guwahati</u> nmkayina@gmail.com
2	Donring Saloisanei Aud/ 8355888	9176489651	<u>M-I Sec, MO CDA Guwahati</u> donringsaloisanei@gmail.com
3.	Somenath Das Mahanto Aud/8355877	6290454513	<u>AN-IV Sec, MO CDA Guwahati</u> somenathm74@gmail.com
4.	Debanik Das Aud/8355907	9088015322	<u>IA Cell, MO CDA Guwahati</u> debanikdas9@gmail.com
5.	Bhaskar Jyoti Kalita Aud/ 8348858	9101266095	<u>IT & SW, MO CDA Guwahati</u> pramodkumar76.dad@hub.nic.in
6.	Sushavhan Biswas Aud/ 8355847	9593614854	<u>AN-III Sec, MO CDA Guwahati</u> sushavhan.biswas291@gmail.com


(Abhijit Chakraborty)
Sr. Accounts Officer (O&M)

Copy to:-

1.The Officer- in- Charge

AN-I/A & AN-IB Sec

(Local)

For information and necessary action please.

2.The Officer- in- Charge

(As Per Column No. 'D')

For information and necessary action please.

3. Nominated Participants

(As Per Column No. 'B')

For compliance please. Nominated Officials are requested to join the online training session on **04/05/2022 by 09:45 am**. Further, all the nominated Officials are also requested to download "**CISCO WEBEX Meeting App**". A link for registration, feedback and to join the training sessions will be sent by RTC before commencement of the training session in the email IDs of the participants also.

Registration and Feedback are mandatory before and after completion of the training session respectively.

4. The Officer-in-Charge

AN-IV Sec (Local)

It is requested to arrange seating arrangement at Training Hall and provide Tea and Snacks during break.

5. The Officer-in-Charge

IT & SW (Local)

It is requested to upload in the Website of CDA Guwahati .



(Abhijit Chakraborty)
Sr. Accounts Officer (O&M)